

# WHITESTONE CHAMBERS

*Barristers*

Whitestone  
Chambers

Chambers of Lawrence Power  
4 King's Bench Walk, Temple.  
London EC4Y 7DL.

## PRIVACY POLICY

*(October 2018)*

# **Privacy Policy**

## **Introduction**

At Whitestone Chambers (as defined below 'Chambers'), we recognise that privacy is very important to us. Chambers has created this privacy policy to show our commitment to the privacy of any personal details that you provide us when using our website. Chambers can assure you that we keep your information confidential and do not sell or rent our customers' personal information to third parties.

Please review this Privacy Policy, which sets out our policies regarding the collection, utilization and protection of the personal information of those using [www.whitestonechambers.com](http://www.whitestonechambers.com). When using our website, you are consenting to the practices set forth in this Privacy Policy.

## **What we collect**

Personal information includes information that is attributable to a specific individual, such as name, job title, address, telephone number, email address and other information relevant to applications.

## **What we do with the information we gather**

We required this information to understand your needs and provide you with a better service, and for the reasons such as internal record keeping, to process application forms and recruitment enquiries, to respond to enquiries about the content of the website, we may use the information to improve our services. We may periodically send promotional email about new events or other information which we think you may find interesting using the email address which you have provided. We may use the information to customise the website according to your interests.

## **Security**

Please note that when browsing our website, the provision of any personal information is not required unless and until you choose to contact us or for other services. Children (persons under the age of 18) are not eligible to use the website unsupervised and Chambers ask that children do not submit any personal information to us. If you are under the age of 18, you may only use this website in conjunction with and under supervision of your parents or guardians.

To contact us and related services through our website, essential personal information such as your name, your telephone number, your email address, any additional information required for contact us is required. If you are contacting us on behalf of others, please ensure that other person agrees, in advance, to the disclosure of their personal information to us.

If you contact us through website, your name and email address may be provided to another user for the sole purpose of delivering the specific information. The other user agrees to not use this information for any other purpose. The other user also agrees not to separately contact you at any time for any reason.

Chambers are committed to ensuring that your information is secure. To prevent unauthorized access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure any information we may collect online.

### **The third party websites**

Chambers may share your personal information with certain selected Chambers partners or contain links to enable you to visit other websites of interest easily. If you opt in, these partners may use your personal information to contact you regarding related websites which they think may be of interest to you as Chambers customer.

Please note that we do not have any control over third party websites. We cannot be responsible for the protection and privacy of any information you provide whilst visiting such websites and such websites are not governed by this privacy statement. We do not sell, rent or trade your personal information to third parties.

We may contain links to other websites for which we are not responsible. By clicking on any such links, you are entering another website which will contain content and practices for which we have no responsibility. We therefore encourage you to read the privacy statements of all such sites independently as their policies may be materially different from this Privacy Policy.

### **Sessions and security**

Generic information about your computer's connection to the Internet, called "session data", will automatically be logged. This information is anonymous and cannot be used to track your personal information. Session data consists of things such as IP address, operating system and type of browser software being used, and the activities conducted by the user while on our site. An IP address is a number that enables computers attached to the Internet, such as our web servers, to know where to send data back to the user, such as the pages of the site the user wishes to view.

We collect session data because it helps us administer our website, track correlative information and to collate statistics in relation to visitor traffic. We may use your IP address to help us diagnose problems with our server. Rest assured that this information cannot be linked to you personally.

### **How to use cookies**

A cookie is a small file of information that is automatically stored by your browser on your computer's hard drive when you enter our website. Cookies can only identify your computer and not the individual user, by storing some basic information which will enable us to identify if you have previously visited our web site. Cookies are only read by the server that placed them, and are unable to do such things as run programs on your computer, plant viruses, or harvest your personal information. The use of cookies is very common, and we use of cookies is like that of other reputable online companies.

Any personal information that you provide us with such as your name and email address etc. is neither gathered nor stored in the cookies placed by the Chambers website and, as a result, your information will not be passed on to any third parties.

Most web browsers automatically accept cookies, but it is possible to change the options on your web browser or use certain software programs, which will enable you to control how and whether cookies will be accepted by your browser. You can disable cookies or set your browser to alert you when cookies are being sent. We support your right to block any unwanted Internet activity, especially that of unscrupulous websites, but please note that if you choose to block Chambers cookies, this may disable certain features on our website and may make it impossible to use certain services available on the website. It is possible however to block cookie activity from certain websites while permitting cookies from websites you trust, like [www.whitestonechambers.com](http://www.whitestonechambers.com).

### **Google analytics**

This website uses Google Analytics, a web analytics service provided by Google, Inc. (“Google”). Google Analytics uses “cookies”, which are text files placed on your computer, to help the website analyse how users use the website. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google on servers in the United States.

Google will use this information for evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google.

You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

### **Controlling your personal information**

You should be aware that in addition to the circumstances described above, we may disclose your personal information if required to do so by law, court order, as requested by other government or law enforcement authority, or in the good faith belief that disclosure is otherwise necessary or advisable including, without limitation, to protect the rights or properties of [www.whitestonechambers.com](http://www.whitestonechambers.com) or when we have reason to believe that disclosing the information is necessary to identify, contact or bring legal action against someone who may be causing interference with our rights or properties, whether intentionally or otherwise, or when anyone else could be harmed by such activities.

You may choose to restrict the collection or use of personal information. If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us.

You may request details of personal information which we hold about you under the Data Protection Act 1998. For information on how to request this data, please visit – <https://ico.org.uk/>

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible.

This policy will be reviewed by 31 October 2019.

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